

Young leader retreat
Year: 2026

Assessor: Ellie Ovens
Reviewed by: C Tompkins 25.05.2026

Hazard	Who Might Be Harmed	Is the Risk Adequately Controlled, or is More Needed	Review and Revision
Hot Water Flasks - Burns/Scalds	Everyone	Controlled by ensuring lids are kept on tight , only responsible adult refills flasks to ensure water isnt at scalding temperature and ensuring they are used appropriately. Signs to advise there is hot liquid present and for adults to monitor behaviour by drinks station.	2026 update - Hot water will not be present in YLR , but in the hot drinks area seperatly.
Whiteboard - falling on people	Everyone	Ensuring it is in a secure postion, or is physically secured when stored and when in use	
Pencils/Pens - being thrown and hitting somone in the eye's	Everyone	Ensure that there are regular checks of the area and that young people are made aware of conduct rules in the space.	
Snacks + drinks - Allergies	People with Allergies	Making sure all food is clearly labeled and if someone with an allergy is present in the space, the allergen should be removed and the space sanitised.	Update for 2026 - Planning on having mocktails (fruit juice ect) , so ensuing that the ingredients are clearly labeled and are fully non-alchholic.
Sweets/ Food - Choking	Everyone	Ensuring an adult in charge of the area has first aid qualifiation and making sure the area brief clearly states where and how to find first aid support	
Minor Injuries	Everyone	Ensuring the adult in charge of the area has first aid qualifaition or making sure the area brief clearly states where and how to find first aid support + ensuring there are first aid supplies are in the area	
Safeguarding risks	Everyone / Young People	All adult helpers and leaders onsite have a ceDBS. Ensuring that if there is not an adult present in the YLR that the young people are aware of what to do if they feel unsafe – which is to make another trusted leader or S+E team aware.	
General misbehaviour of Young people and cubs in area. Leading to other risks mentioned.	Everyone / Young People	As space may not be supervised by an adult leader at all times, ensuring that there is information on how conduct clearly displayed, and regular checks by a leader to confirm these. Also making young people aware of the risks in the area and confirming they know the protocal if there is an emergncy. Expected behaviour and consequences are clearly displayed and the young people are verbally advised of this. This will be mointered using the cameras.	
Injuries caused by poor / rowdy behaviour - bruises, bumps, scalds from spilled drinks	Young People	Ensuring there are leaders present to monitor behaviour, and mitigate dynamic risks caused by poor behavior. Also making yong people aware of consequences of not abiding to the rules set.	