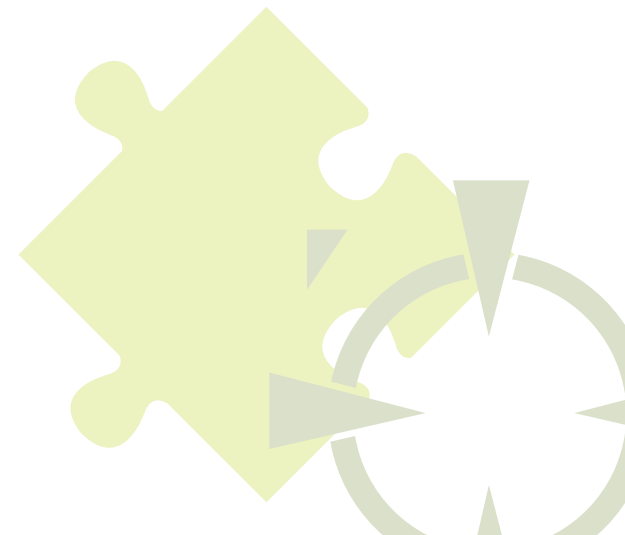
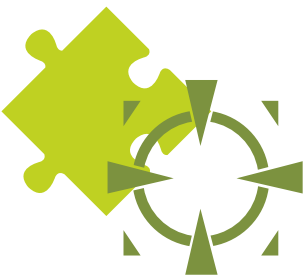


# strategy evolution

**EVOLUTION LEADER'S HANDBOOK**

**VERSION 2**



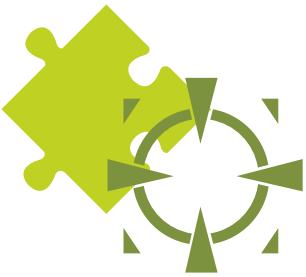


Strategy and Evolution are annual camps for young people aged 7-18, in Scouting and Guiding. These multi-activity camps provide 1000s of young people with fun, challenge and adventure, giving them the opportunity to try new things, do the things they love and to meet new people from all over the country.

Cirencester Park is the venue for our event. There are over 3,000 acres of woodland and fields for you to explore; plenty for everyone to get lost in!



This booklet is designed to provide you with the information that you will need before, during and after the event. If there are any questions before the event speak to your leader or email us on [info@s-e.org.uk](mailto:info@s-e.org.uk). For any questions at the event; ask someone wearing a helpers lanyard, wearing a S&E hi-vis, someone who is wearing a yellow S&E necker, or pop into the Admin tent.



## GETTING TO SITE

Cirencester Park, Cirencester, Gloucestershire, GL7 7HX

What3words reference [///scaffold.snores.defers](#)

The site is accessed via the Daglingworth gate.

Please follow the yellow Strategy & Evolution signs.  
The route through Daglingworth is narrow.

If driving a large vehicle (van, coach, minibus) please approach the site from the A419 and use the postcode GL7 6JT and follow the signs. This also helps us to keep our neighbours happy.

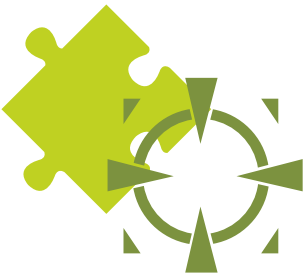
On arrival at the site there will be a one-way system in operation. Please follow the signs and directions of the marshals. There may be queues when arriving or leaving the site we welcome your patience during this time.

Please note there may be the need for us to stop traffic. At this time no vehicles will be able to move. We welcome your patience during these times.  
No dogs are allowed on site.

The site will open at midday on Friday, you will not be able to access the camping field before this. Please talk with your group about the time that you would like them on site. Arrival time is very busy due to the single track leading to site so please encourage lift sharing where possible to help minimise queues.

On arrival you will be directed to the camping area. Camping fields will open from the top of the field, each field must be filled before the next field is open. There will be S&E helpers around to support this.

If you have a blue badge, please make sure it is clearly visible on your dashboard.



# ON SITE

## Checking in

Check in is open in Admin from midday Friday. We require one leader to check in. Here you will receive a summary sheet, wristbands (please make sure the right wristband goes to the right person), event maps and if pre-booked a shelter tag.

All walking groups must be confirmed by 9pm. If there are any changes please let us know so we can ensure groups are accurate on the system.

You will only be able to check in if all health forms have been completed and leaders have signed up to jobs.

## Setting Up

It is essential we keep the number of tents to a minimum to ensure everybody has enough space. Please do not bring additional shelters unless you have pre-paid for them. Vehicles are not allowed in the camping area.

## Hot water

Hot water and washing up bowls will be available by the washing up area. Groups may wish to bring their own washing up bowl, liquid and sponges to ease queueing. These facilities are to be used for personal eating equipment only, there are personal wash facilities available. Groups will need to provide tea towels.

## Job Shop

We have a dedicated team of helpers who keep the cogs turning, but without your help we wouldn't be able to run all of the activities and checkpoints throughout the weekend.

To run the event effectively we need all leaders and young leaders to help at a base on the Saturday and one other job during the weekend. If all leaders volunteer to help there should be a surplus on each base allowing you to have time to explore the bases and maybe even meet your teams for lunch!

If you or young person have any specific needs or require assistance please email [admin@s-e.org.uk](mailto:admin@s-e.org.uk) and we will do what we can to find a suitable role.



→ ONE WAY SYSTEM

■ CAR PARK

⊘ NO ENTRY

• PEDESTRIAN ENTRY

• DRINKING WATER POINT

• TOILETS

• DISABLED TOILETS

• MEDICAL TENT

• FIRE POST

• FIRE ASSEMBLY POINT

**SLOW**  
**10**  
**MPH**

### GETTING HERE

VEHICULAR ACCESS IS OFF OVERLY ROAD.  
POSTCODE: GL7 7HX  
WHAT3WORDS: ABLE.REACTION.CONTRACTS  
WATCH OUT FOR THE SIGNS!

PLEASE FOLLOW/LISTEN TO THE CAR PARK MARSHALS AS THEY ARE THERE TO HELP YOU AND THE CAR PARK RUN SMOOTHLY. NO VEHICLES ARE ALLOWED ONTO THE CAMPING FIELD. PLEASE BE AWARE OF PEDESTRIANS CROSSING. SITE SPEED LIMIT IS 10MPH.

**PLEASE CAR SHARE WHERE POSSIBLE.**

MINIBUS/LARGE  
VEHICLE PARKING

CAMP A

CAMP B

CAMP D

CAMP C

CAMP F

CAMP E

CAMP H

CAMP G

CAMP J

CAMP I

**DON'T FORGET**  
**10 MPH**

CINEMA

WASH  
LUNCH

THE CAFE

CATERING

YOUNG  
LEADERS  
RETREAT

THE VENUE

HOT WATER

THE RETREAT

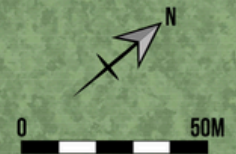
SHOP

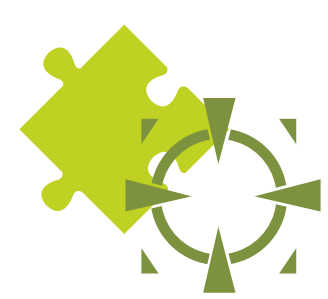
ADMIN

CHILL

HELPER  
CAMP

COACH ACCESS ONLY





# FACILITIES

## **The Retreat**

The Retreat is an area for those over the age of 18 only. It offers a place to relax, chat and unwind with other leaders and helpers.

RIIn the day, the retreat offers hot and cold drinks and a quiet area to sit.

In the evening our resident land lady will open the bar to provide alcoholic and non-alcoholic refreshments. We challenge 25, no ID no admittance.

To help reduce the amount of waste we produce, we will only be serving out of reusable souvenir cups. These will be available in the Retreat.

The Retreat is card only.

## **Young Leaders Retreat**

This is an area dedicated to our Young Leaders, so that they have a place to escape the chaos of camp. This will be open each evening for YL's to relax and chat to other YL's in.

## **The Café**

There is a café on site serving a range of hot and cold food and drinks. There will be a selection of healthy alternatives as well as some of the classic S&E sweets and treats! This will be open throughout the weekend - opening times will be displayed outside the café.

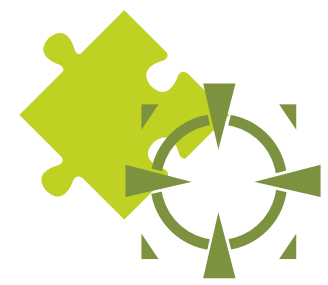
Please note: whilst we take every care to reduce the risk of cross contamination, the Strategy and Evolution Café is unable to guarantee a completely allergen free environment as food containing allergens are prepared within the café.

## **Personal Wash**

Male, female and unisex wash facilities are available on site.

## **Chill Tent**

During the weekend the chill tent is available as a quieter space on site for both adults and young people. It's an area to wind down and relax with access to our inclusion team to talk to about any worries or issues you may have. The team are also there to talk through an inclusion queries that leaders may have.



## KIT LIST

### **Personal Kit**

Sleeping bag  
Pillow  
Wash kit  
Towel  
Tea towel  
Changes of clothes  
Changes of underclothes  
Torch  
Eating equipment

### **Event Kit (Personal) – Required for the walk**

Water Bottle  
Day sack  
Waterproofs  
Suitable Walking Footwear  
Personal medication (inhalers,  
EpiPens)

### **Event Kit (Team) – Required for the walk**

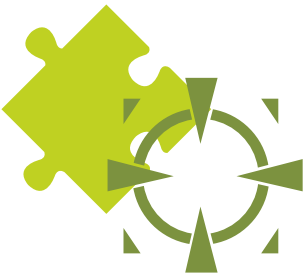
Event Route Map  
Pen or Pencil  
Whistle

### **Group Kit**

Personal Washing bowl  
Sufficient sleeping tents  
Mallets (the soil can be rocky)

### **Leader's kit**

Travel/thermos mug  
Collapsible chair

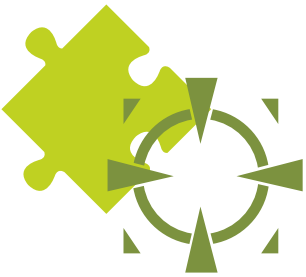


## FOOD

All food is catered for during the weekend – below is a provisional menu and may be subject to change. All dietary requirements must be provided by **2<sup>nd</sup> June** via the health form. Dietary requests made after this time can unfortunately not be guaranteed. If you have a pre-submitted dietary requirement; please make yourself known at the front of the line. Friday night is a supper, please ensure you eat before you arrive.

	MEAL OPTIONS	WRISTBAND ORDER
FRIDAY 6-9PM	Hot Dogs	N/A
SATURDAY BREAKFAST 7- 8.30AM	Bacon Baps, Sausage baps , Egg omelettes Quorn Sausage Bap V GF, Vegan Sausages VE, Gluten Free sausages GF And Porridge with fresh fruit available for every attendee	Pink, Blue, Orange, Green
LUNCH	Sandwich, Fruit, Chocolate bar, Healthy Cake Bar, Crisps, Biscuit Pack	N/A
DINNER 6 - 7.30PM	Swedish style meatballs in a tomato basil pasta sauce V VE GF Option Sweet and sour chicken stir fry with mixed vegetables served with fluffy white rice H Option Both are available as separate parts ie pasta and meatballs and sweet and sour without veg Ice cream pot	Green, Pink, Blue, Orange
SUNDAY BREAKFAST 7.30 - 9AM	Bacon Baps, Sausage baps , Egg omelettes Quorn Sausage Bap V GF, Vegan Sausages VE, Gluten Free sausages GF And Porridge with fresh fruit available for every attendee	Orange, Green, Pink, Blue
LUNCH	Sandwich, Fruit, Chocolate bar, Healthy Cake Bar, Crisps, Biscuit Pack	N/A





# PROGRAMME

	FRIDAY	SATURDAY	SUNDAY
SHOP	SHOP WILL BE OPEN ACROSS THE WEEKEND, PLEASE CHECK THE BOARD OUTSIDE THE TENT FOR TIMINGS.		
VENUE	7PM-9.45PM	7.30PM-9.45PM	-
RETREAT	7PM-10PM	7PM-11PM	CLOSED
CAFE	5PM-9.45PM	8AM-5PM 7.30PM-9.45PM	8AM-12.30PM

**FRIDAY**  
**12PM SITE OPENS**  
**NOON-9PM CHECK IN**

**SATURDAY**  
**8.15AM EVENT**  
**BRIEFING**  
**8.30AM WALKOUT**  
**4.30PM BASES CLOSE**

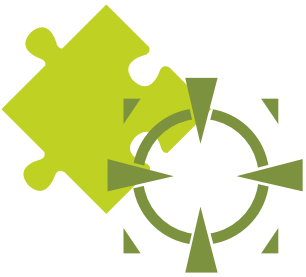
**SUNDAY**  
**9.00AM**  
**PRESENTATIONS**  
**9.30AM FAYRE**  
**1.30PM SITE CLOSES**

## Sports

Once on site don't forget that you can register to enter the sports competitions at the admin tent. Sports sign up is 6-9pm on Saturday evening to play on Sunday during the fayre.

## Shop

There will be loads of S&E branded items to buy from pens and badges to neckers and t-shirts. So don't forget a bit of spending money! You can see a selection and pre-order online at [shop.s-e.org.uk](http://shop.s-e.org.uk). Pre-ordering ensures the items you want are available as we often sell-out of popular sizes and colours. Pre-ordering will also give you the chance to personalise items. Any items pre-ordered can be picked up from the Shop – opening times will be displayed outside.



# PROGRAMME - MAIN EVENT

## **Saturday Morning**

After you've had breakfast and picked up your lunch on the Saturday morning, please get your participants ready for the main event.

They'll need the main event kit and the team card that you were issued on when you checked in.

Please gather in the arena in front of the outdoor stage by 8.30am. If you have a Main Event job for the morning, please head to the Play Area where you'll either head straight to your base or to the nearest Hub (details will be given to you when you check in on Friday). As with last year, we'll be doing a Leaders Walkout from outside The Retreat at 8:20am.

Young people will be walked out by our team and given a pre-event briefing so you should have time to get to and setup your base (if required) before any participants arrive.

If you've got any queries or questions then please head to the Admin Tent or, once in the Play Area, your designated Hub.

## **The Main Event**

As part of your check in at Admin you will receive a summary sheet which will detail the allocated bases for each adult from job shop.

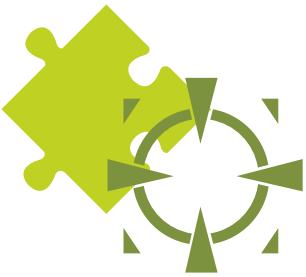
On Saturday morning, please drop off your young people in the area in front of the outdoor stage from 8am for their brief and walk out to your designated HUB, collect any kit for your base and then make your way to your base. We suggest taking a chair and reusable mug, if you would like to take advantage of the hot drinks served at the HUBs throughout the day.

All the information for how to run the activity, scoring and what to do if you need help will be in the base information packs.

For your young people the main objective will be for your teams to complete the bases gaining the most points along the way. Participants will be scored not only on completing bases but also on aspects such as team effort and perseverance too. A friendly guest will also provide the opportunity for teams to pick up bonus points along the way!

There are two awards this year:

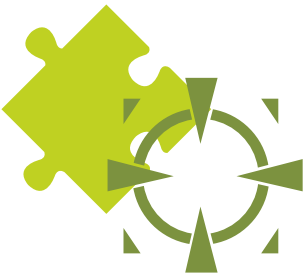
Best accompanied team and best unaccompanied team.



# PROGRAMME - MAIN EVENT

## Event Rules

1. All participants MUST stay in their teams for the duration of the event. Failure to do so will disqualify them. If numbers are reduced to fewer than four at any point in the event, then the remaining members may accompany another group.
2. All items in the Event Kit List must be carried or worn. Participants must sign back into Admin on completion of the event.
3. Participants needing to retire may do so at Hubs. The decision to allow a participant to retire will rest with a Hub Leader, medical staff or the Event Organiser.
4. Participants may be accompanied by one leader or young leader if felt most appropriate, though organisers do not believe it is required. Any accompanying leader/YL may not assist with bases unless there is a pre-disclosed access need. Please email [admin@s-e.org.uk](mailto:admin@s-e.org.uk) if this is the case.
5. All leaders will be assigned a base to assist with. Completion of your shift will result in 10 points per team entered.
6. Participants must obey marshals, police, and event signs.
7. The organisers' decision is final.



# HEALTH AND SAFETY

## Emergency Contact

Each group must have its own emergency contact, please let your young people know who this is.

However, if you need to contact a leader or child who is on site as the result of an emergency, please contact 01285 505404 (Site Phone).

## First Aid

In the first instance, please seek your leader. If required, there is a medical team on site for more serious injuries.

## Alcohol and Drugs

Alcohol is only allowed in the retreat area and only drinks purchased in this area may be consumed. The consumption of alcohol by under 18s is prohibited. The event has a zero-tolerance policy towards the use of illegal substances.

## Smoking and Vaping

We are a smoking free site, therefore no smoking or vaping is permitted on site. There is a designated smoking area in the retreat available throughout the weekend.

## Insect & Tick Bites

Due to the events taking place in fields and woodland there is the risk of being bitten or stung by insects including horseflies, wasps and ticks. It is important to be aware of ticks and to safely remove them as soon as possible, just in case.

We recommend bringing insect repellent and insect bite creams/clickers & antihistamines as part of your first aid kit.

To reduce the risk of being bitten:

- Cover your skin while walking outdoors and tuck your trousers into your socks.
- Use insect repellent on your clothes and skin.
- Stick to paths whenever possible.
- Wear light-coloured clothing so ticks are easier to spot and brush off.

To remove a tick safely:

1. Use fine-tipped tweezers or a tick-removal tool.
2. Grasp the tick as close to the skin as possible.
3. Slowly pull upwards, taking care not to squeeze or crush the tick.
4. Clean the bite with antiseptic or soap and water.

You don't need to do anything else unless you become unwell.

See a GP if you've been bitten by a tick and you get:

- Flu-like symptoms – such as feeling hot and shivery, headaches, aching muscles or feeling sick, or
- A circular red rash

Always remember to tell them you've been in forests and grassy area

## Missing Person

In the event of a missing person, please make your way to the admin tent. Here we will take down some key details. We will then ask you to go back out and continue looking. If you find the young person please come and let us know. If after 10 minutes you have not found them please return to admin.