

Hazard	Who Might Be Harmed	Is the Risk Adequately Controlled, or is More Needed	Review and Revision
Hot Water Flasks - Burns/Scalds	Everyone	Controlled by ensuring lids are kept on tight , only responsible adult refills flasks to ensure water isnt at scalding temperature and ensuring they are used appropriately. Signs to advise there is hot liquid present and for adults to moniter behaviour by drinks station.	
Whiteboard - falling on people	everyone	Ensuring it is in a secure postion, or is physically secured when stored and when in use	
Pencils/Pens - being thrown and hitting somone in the eye's	everyone	Ensure there is an adult present to supervise area	
Sweets/ Food - Allergys	People with Allergies	Making sure all food is clearly labeled and if someone with an allergy is present in the space, the allergen should be removed and the space sanitised	
Sweets/ Food - Choking	Everyone	Ensuring an adult in charge of the area has first aid qualifiation or , making sure the area brief clearly states where and how to find first aid support	
Minor Injuries	Everyone	Ensuring the adult in charge of the area has first aid qualifaition or making sure the area brief clearly states where and how to find first aid support + ensuring there are first aid supplies are in the area	
Safeguarding risks	Everyone / Young People	All adult helpers in the area DBS certified,ensuring there are a minimum of two adults in the area, having a written brief given to the adults in area with processes + risk assessment , as well as details of who to go to in an emegerncy situation (Cafe/ Retreat for someone with a radio)	
Injuries caused by poor / rowdy behaviour - bruises, bumps, scalds from spilled drinks	Young People	Ensuring there are leaders present to monitor behaviour, and mitigate dynamic risks caused by poor behavior	