

evolution

Leaders Booklet

2024



WELCOME TO EVOLUTION

This booklet is designed to provide you with the information that you will need before, during and after the event. If there are any questions, before the event, please email us on info@s-e.org.uk. For any questions at the event; ask someone in a S&E hi-vis, someone who is wearing a yellow S&E necker, or pop into the Admin tent.

THE SITE

Cirencester Park is the venue for our event. There are over 3,000 acres with a mixture of woodland and fields. Treat the site with care and respect – it's not our land.

ARRIVALS

The site will open at midday on Friday, you will not be able to access the camping field before this. Please talk with your group about the time that you would like them on site. Arrival time is always very busy due to the single track leading to site so please encourage sharing lifts with others from your group or using a minibus, otherwise there will be long queues heading in and out.

On arrival you will be directed to the camping area (there are maps around). You may not be able to camp in the same location as previous years, only if there is space in that camping field when arriving.

If you have a blue badge, please make sure it is clearly visible on your dashboard.

SETTING UP

It is essential that we keep the number of tents you bring to a minimum; otherwise, we will not have enough space for activities. Please do not bring additional mess tents or similar shelters unless you have pre-booked, please note that tags will be handed out to those who have paid for shelters. Vehicles will not be allowed on camping areas even for unloading.

CHECKING IN

Check in is open in Admin from 12pm. We only require one leader to come and check in, where you will be given, a summary sheet, all the wristbands for your group (please ensure the correct wristband goes to the correct person) and, if pre-booked, a shelter tag.

All groups must be confirmed by 9pm, if there are any changes, please let us know so we can ensure the groups are accurate on the system.

You will only be able to check in if all your group's health forms have been completed.

JOB SHOP

We have a dedicated team of helpers who help keep the cogs turning, but without your help we wouldn't be able to run all the activities and checkpoints throughout the weekend. We, and a few thousand Scouts and Guides would be very grateful if you could help.

To run the event effectively we need all leaders to help at a base on the Saturday and another job during the weekend. If all leaders volunteer to help, there should be surplus on each base allowing you to both help and have time off to explore other bases and maybe even meet your groups for lunch! Obviously, if a young person has specific needs or requires assistance then it is completely satisfactory to have a leader join them! If there are any questions, please email admin@s-e.org.uk

OUR BADGE

2024 sees the 10-year anniversary of Strategy and Evolution. As such we've dedicated our 2024 badge to it, everyone will get one but if you want an extra head to our shop.

RECYCLING INFORMATION

Strategy and Evolution is a ZERO WASTE TO LANDFILL SITE! This means all your waste can be put into two bins, waste, and recycling, it is then sorted off site at Grist Environmental site in Devizes, Wiltshire. Please make sure you put all your waste into the bin to ensure a litter free site.

FOOD

All food is catered for during the weekend – below is a provisional menu and may be subject to change.

All dietary requirements must be provided by **May 26th** via the health form. Dietary requests made after this time can unfortunately not be guaranteed. If you have a dietary requirement; please make yourself known at the front of the line.

MENU

Friday Supper	Soup & A Roll, Doughnut
Saturday Breakfast	Bacon/Sausage Baps V GF VE Options Egg omelettes Porridge with fresh fruit & Cereal
Saturday Lunch	Packed Lunch in paper bag
Saturday Dinner	Meatballs with tomato basil pasta sauce (vegetables in sauce) V GF VE Options Sweet and sour chicken stir fry, mixed vegetables & rice H Sweet and sour stir fry with mixed vegetables & rice Dessert: ice cream pot
Sunday Breakfast	Bacon/Sausage Baps V GF VE Options Egg omelettes Porridge with fresh fruit & Cereal
Sunday Lunch	Packed Lunch in paper bag

Breakfast and dinner are available from the catering tent. Lunches from the packed lunch tent. Please bring your reusable plate, bowl, mug, and cutlery with you. Once you've finished your meal, please use our washing up area.

EVOLUTION MERCHANDISE

There will be loads of S&E branded items to buy from pens and badges to neckers and t-shirts. So don't forget a bit of spending money! You can see a selection and pre-order online at shop.s-e.org.uk. Pre-ordering ensures the items you want are available as we often sell-out of popular sizes and colours. Pre-ordering will also give you the chance to personalise items. Any items pre-ordered can be picked up from the Shop – opening times will be displayed outside.

For personalised items, orders need to be made before **2nd June**.

THE RETREAT

The Retreat is an area for use by those over the age of 18 only. It offers a place to relax, chat and unwind with other leaders and helpers. In the day, the retreat offers a range of hot and cold drinks and cakes and a quiet area to unwind. In the evening our resident land lady will be opening the bar to provide some alcoholic refreshments. We will do ID checks on anyone lucky enough to look under 25. No ID, no admittance, no exceptions.

To help reduce the amount of waste we produce, we will only be serving out of reusable souvenir glasses. These will be available in the Retreat. The retreat does not accept cash, only tokens which can be purchase with card or cash once in the retreat.

The retreat will be open in the evenings from 7-9.45pm.

THE CAFÉ

There will be a café on site, serving a range of hot and cold food & drinks. There will be a selection of healthy alternatives as well as some of the classic S&E sweets & treats! This will be open throughout the weekend – opening times will be displayed outside. If you bring your own mug for hot drinks, we'll even give you a discount!

Please note: Whilst we take every care to reduce the risk of cross contamination, The Strategy and Evolution Café is unable to guarantee a completely allergen free environment as food containing allergens are prepared within the café.

WASHING UP

Hot water and washing up bowls will be available by the washing up area. Groups may wish to bring their own washing up bowl, liquid & sponges to ease queueing. These facilities are to be used for personal eating equipment only. Groups will need to provide tea towels.

CHILL TENT

During the weekend the chill tent is available as a quieter space on site for both adults and young people. It's an area to wind down and relax with access to our inclusion team to talk to about any worries or issues you may have.

As well as for young people, there will be a separate section for leaders in the chill tent to access a chill area/support. The Inclusion team will be there to chat through any inclusion queries that leaders may have.

YOUNG LEADER'S RETREAT

New this year is our 'Young Leaders Retreat'! This is a space that is dedicated to Young Leaders so they can have some space away from the chaos of camp to relax and recharge, but also grab hot drinks when the retreat is open. There will be a few friendly leaders around to help with anything from planning sessions to YouShape, and even exam revision!

The space will be open evenings from 7pm - 9.30/10pm. So, feel free to drop by for however long you want, we would love to see you there!

ALCOHOL AND DRUGS

Alcohol is only allowed in the retreat area and only drinks purchased in this area may be consumed. The consumption of alcohol by under 18s is not allowed. The event has a zero-tolerance policy when it comes to the use of illegal substances.

SMOKING AND VAPING

We are a smoking free site, so no smoking or vaping is permitted in the camping areas, in the play area or in any of the marquees. However, there is a designated smoking area in the retreat. This will be available throughout the day.

FIRST AID

In the first instance, leaders are responsible for their groups first aid. If required there is a medical team on site for more serious injuries.

INSECT & TICK BITES

Due to the events taking place in fields and woodland there is the risk of being bitten or stung by insects including horseflies, wasps and ticks. It is important to be aware of ticks and to safely remove them as soon as possible, just in case.

We recommend bringing insect repellent and insect bite creams/clickers & antihistamines as part of your first aid kit.

To reduce the risk of being bitten:

- Cover your skin while walking outdoors and tuck your trousers into your socks.
- Use insect repellent on your clothes and skin.
- Stick to paths whenever possible.
- Wear light-coloured clothing so ticks are easier to spot and brush off.

To remove a tick safely:

1. Use fine-tipped tweezers or a tick-removal tool.
2. Grasp the tick as close to the skin as possible.
3. Slowly pull upwards, taking care not to squeeze or crush the tick.
4. Clean the bite with antiseptic or soap and water.

You don't need to do anything else unless you become unwell.

See a GP if you've been bitten by a tick and you get:

- Flu-like symptoms – such as feeling hot and shivery, headaches, aching muscles or feeling sick, **OR**
- A circular red rash

Always remember to tell them you've been in forests and grassy areas.

HYGIENE

There are toilets on site, with basic hand-washing facilities. Sanitary waste excluding packaging can be placed into the toilets. Running water and sinks will be provided for personal washing.

THE PROGRAMME

Friday

12 noon Campsite opens
One leader please come to admin to register before 9pm

6.30-9pm Supper Bring a Mug!

7.30pm- 9.45pm Entertainment Venue and Leo's film club

9.45pm Leo's Bedtime Story Venue

Saturday Quiet until 6am

7.00-8.30am Breakfast & Pick up Lunch
Wristband order: Pink, Orange, Blue, Gold

8.15-8.30am Gather in Arena Event Kit required

8.20am Leader Walkout Gather by Retreat

8.40am Walkouts & Briefings

9.00am-5.00pm The Main Event

6.00-7.00pm Dinner Wristband order: Orange, Blue, Gold, Pink

7.30-9.45pm Entertainment Venue and Leo's film club

9.45pm Leo's Bedtime Story Venue

Sunday Quiet until 6am

7.00-8.30am Breakfast & Pick up Lunch
Wristband order: Blue, Gold, Pink, Orange

9.00am Presentations

9.30am Fayre, Crafts & Sports
See board outside admin - You are free to depart anytime

1.30pm Site Closes

At mealtimes wristbands will be called at approximately 20-minute intervals. Please do not queue before you have been called, this will be over the public address system and flags will be raised near the catering tent.

2024
Welcome to
evolution

ONE WAY SYSTEM



CAR PARK



NO ENTRY



PEDESTRIAN ENTRY



DRINKING WATER POINT



TOILETS



DISABLED TOILETS



MEDICAL TENT



FIRE POST



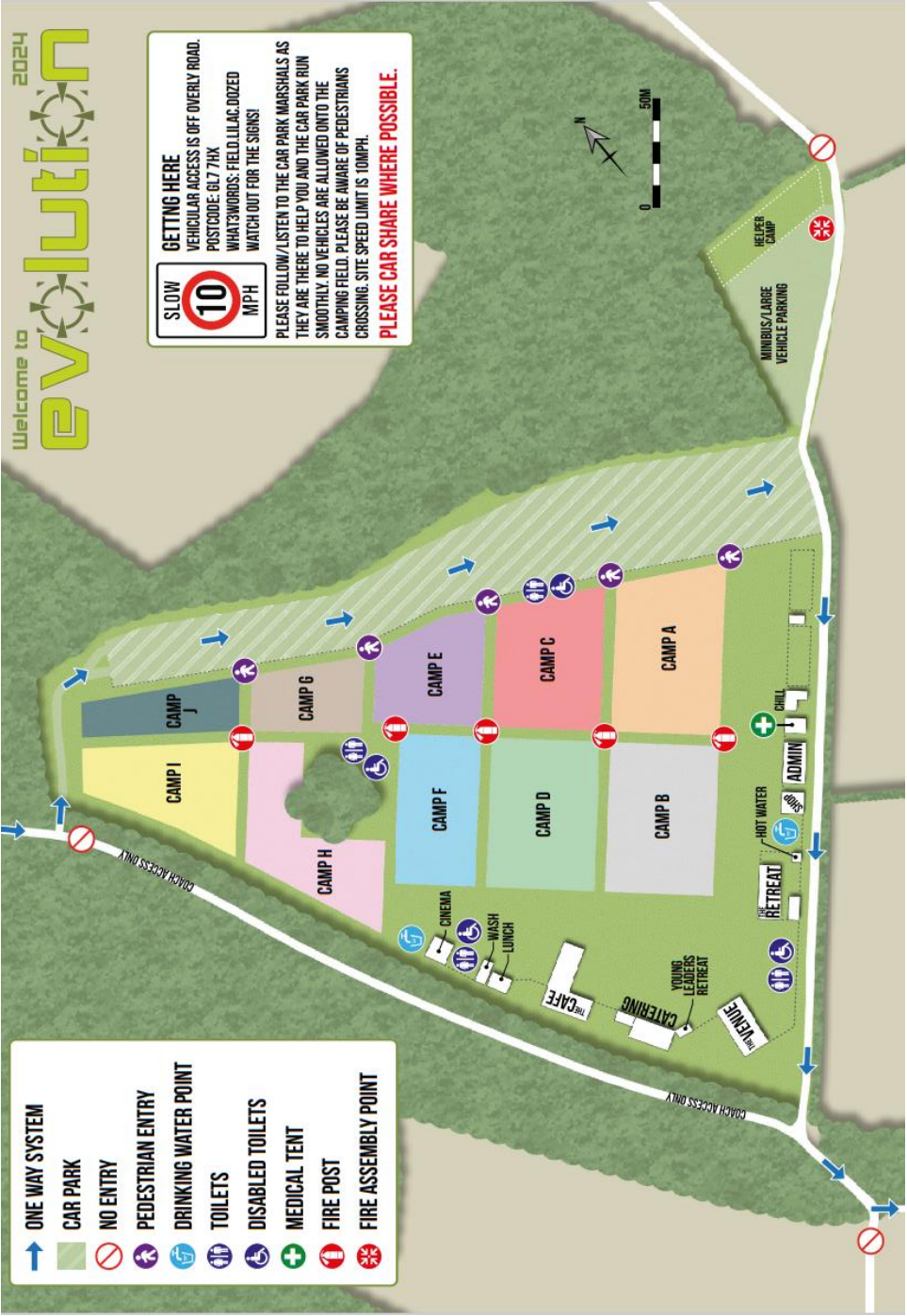
FIRE ASSEMBLY POINT



SLOW
10
MPH

GETTING HERE
VEHICULAR ACCESS IS OFF OVERLY ROAD.
POSTCODE: GL7 7HX
WHAT3WORDS: FIELD.LI.LAG.DI.OZED
WATCH OUT FOR THE SIGNS!

PLEASE FOLLOW/LISTEN TO THE CAR PARK MARSHALS AS THEY ARE THERE TO HELP YOU AND THE CAR PARK RUN SMOOTHLY. NO VEHICLES ARE ALLOWED ONTO THE CAMPING FIELD. PLEASE BE AWARE OF PEDESTRIANS CROSSING. SITE SPEED LIMIT IS 10MPH.
PLEASE CAR SHARE WHERE POSSIBLE.



SATURDAY MORNING

After you've had breakfast and picked up your lunch on the Saturday morning, please get your participants ready for the main event. They'll need the main event kit and the team card that you were issued on when you checked in.

Please gather in the arena in front of the outdoor stage by 8.30am. If you have a Main Event job for the morning, please head to the Play Area where you'll either head straight to your base or to the nearest Hub (details will be given to you when you check in on Friday). As with last year, we'll be doing a Leaders Walkout from outside The Retreat at 8:20am.

Young people will be walked out by our team and given a pre-event briefing so you should have time to get to and setup your base (if required) before any participants arrive. If you've got any queries or questions then please head to the Admin Tent or, once in the Play Area, your designated Hub.

THE MAIN EVENT

As part of your check in at Admin you will receive a summary sheet which will detail the allocated bases for each adult from job shop.

On Saturday morning, please drop off your young people in the area in front of the outdoor stage from 8am for their brief and walk out to your designated HUB, collect any kit for your base and then make your way to your base. We suggest taking a chair and reusable mug, if you would like to take advantage of the hot drinks served at the HUBs throughout the day.

All the information for how to run the activity, scoring and what to do if you need help will be in the base information packs.

For your young people the main objective will be for your teams to complete the bases gaining the most points along the way. Participants will be scored not only on completing bases but also on aspects such as team effort and perseverance too. A friendly guest will also provide the opportunity for teams to pick up bonus points along the way!

There are two awards this year:

Best accompanied team and best unaccompanied team.

EVENT RULES

1. All participants **MUST** stay in their teams for the duration of the event. Failure to do so will disqualify them. If numbers are reduced to fewer than four at any point in the event, then the remaining members may accompany another group.
2. All items in the Event Kit List must be carried or worn. Participants must sign back into Admin on completion of the event.
3. Participants needing to retire may do so at Hubs. The decision to allow a participant to retire will rest with a Hub Leader, medical staff or the Event Organiser.
4. Participants may be accompanied by one leader or young leader if felt most appropriate, though organisers do not believe it is required.

Any accompanying leader/YL may not assist with bases unless there is a pre-disclosed access need. Please email admin@s-e.org.uk if this is the case.

5. All leaders will be assigned a base to assist with. Completion of your shift will result in 10 points per team entered.
6. Participants must obey marshals, police, and event signs.
7. The organisers' decision is final.

SPORTS

Once you get back on Saturday don't forget that you can register to enter the sports competitions at the admin tent between 6pm -9pm. Games will be played on Sunday during the fayre.

PHOTOGRAPHS

Our media team will be around during the weekend taking photos and videos. If you take any photos during the weekend, please share them with the media team in the admin tent. Check them out on our socials during/after the event.

HOW TO GET TO THE SITE

Cirencester Park, Cirencester, Gloucestershire, GL7 7HX

What3words reference [///field.lilac.dozed](https://www.what3words.com/field.lilac.dozed)

The site is accessed via the Overly Road gate. Please follow the yellow Strategy & Evolution signs.

The route through Daglingworth is narrow. If driving a large vehicle (van, coach, minibus) please approach the site from the A419 and use the postcode GL7 6JT and follow the signs. This also helps us to keep our neighbours happy.

On arrival at the site there will be a one-way system in operation. Please follow the signs and directions of the marshals.



KIT LIST

Personal Kit

- Sleeping bag
- Pillow
- Wash kit
- Towel
- Tea towel
- Changes of clothes
- Changes of underclothes
- Torch
- Eating equipment

Event Kit (Personal) – Required for the walk

- Water Bottle
- Day sack
- Waterproofs
- Suitable Walking Footwear
- Personal medication (inhalers, EpiPens)

Event Kit (Team) – Required for the walk

- Event Route Map
- Pen or Pencil
- Whistle

Group Kit

- Personal washing bowls
- Sufficient sleeping tents
- Mallets (the soil can be rocky)
- **NO open fires, BBQs, stoves or gas lights**
- **NO mess tents, marquees or group shelters unless prebooked**

Leader's Kit

- Travel /thermos mug (For hot drinks on site and on checkpoint)
- Collapsible chair (For use in the retreat & on checkpoints)

EMERGENCY CONTACTS

Each group must have its own emergency contact and your leader will let you know who this is.

However, if you need to contact a leader or child who is on site as the result of an emergency, please contact 01285 505404 (Site Phone).

2025 Dates

Strategy – 20 –22 June 2025

Evolution – 27 –29 June 2025

