

**Strategy & Evolution**

Year: 2022

Assessor: L.Dangerfield  
Reviewed by: L. Thrussell (2022)

<b>General</b>			
<b>Hazard</b>	<b>Who Might Be Harmed</b>	<b>Is the Risk Adequately Controlled, or is More Needed</b>	<b>Review and Revision</b>
Trips and falls while moving round the site (main leisure area)	Everyone	Site is relatively flat, any obvious holes will be filled if possible, any trailing cables will be marked and rubber ramps utilised to minimise trip hazard	
Vehicles moving on site (off the road system)	Everyone	Vehicle use on site will be heavily restricted. Only QM (moving kit), First Aid, Subcontractors, Event Directors and Emergency Services will be allowed to drive a vehicle on the camping area/main arena/events area. Any vehicles authorised will be issued with a pass and asked to travel at walking pace. Movement in the park land should be restricted to hardcore tracks unless authorised by the event management team with an appropriate permit issued to both the vehicle and driver.	Depending on ground conditions, it may be necessary to restrict all vehicle movement.
Critical Incident requiring evacuation.	Everyone	As detailed in the Critical Incident plan. In the event of a critical incident a siren will sound over the PA system. Or if not operational an air horn will be sounded (3 blasts every 20 seconds). All leaders will be briefed where the evacuation area is. No entry back to site until 'Incident Management Team' have declared it is safe in collaboration with the statutory emergency services.	
	Everyone	Water supply for site is mains supplied and has been tested by the council (according to site) so is fit to drink, the event will also send off a water sample prior to the event. Water for bases will be stored in clean containers. An emergency supply of bottled water is also available on site	
Hygiene - water for washing	Everyone	Hot water will be available to use for washing both personally and of eating equipment. A dedicated wash tent will be set up for personal wash. Tables and washing up bowls will be providing for eating equipment washing. The hot water will be managed by an adult. <u>Waste water will be drained down the sinks in personal wash.</u>	
Catering	Everyone	Contractor providing catering who have risk assessments. Catering will be segregated so as to have public and contractor only areas. The only public area is the serving windows.	
<b>Traffic Management and Participant Arrivals/Departures</b>			
<b>Hazard</b>	<b>Who Might Be Harmed</b>	<b>Is the Risk Adequately Controlled, or is More Needed</b>	<b>Review and Revision</b>
Trips and falls while moving round the site while transitioning between car park and main site	Everyone	Site is relatively flat, any obvious holes will be filled if possible. A clearly marked pedestrian route will be set out, any trailing cables will be marked and rubber ramps utilised to minimise trip hazard.	Will review dependent on weather conditions
Accident at the entrance/exit to Site	Everyone (inc general public)	Detailed in our traffic management plan. Road signs warning of event traffic, and advance notice of turning will be put out on the Friday of both events. Expected peak 5 - 8pm on Friday evenings.	If exit becomes blocked alternative access can be found via A419 park main entrance, contingency signage can be put out if required.

Incident involving moving vehicles to/from car park	Everyone	Site speed limit it 20mph on tarmac tracks, once up on to the hardcore track we will put signs up asking for a top speed of 5mph. Car park will be marshalled during peak times and a one way system will be in force. Any pedestrian crossing points will be manned during peak times to ensure the safety of all.	
Vehicles getting stuck in car park	Everyone	Vehicles getting stuck and the recovery process may cause injury. Any recovery will be undertaken by the QM/Event Directors using appropriate vehicle if required. Marshalls will remove pedestrians from the area surrounding the stuck vehicle.	If ground conditions worsen we will extend the car park area to increase run off zones, use of mixed hardcore/straw will be put down if particularly rutted or damp areas.

**Camping Area**

Hazard	Who Might Be Harmed	Is the Risk Adequately Controlled, or is More Needed	Review and Revision
Fire	Everyone	Central catering provided, participant handbook clearly states that no BBQs or open fires allowed, Safety team will confiscate any fire equipment. All groups will have at least one nights away permit holder who understands how best to setup camp to minimise fire spread and allow escape routes. Clearly defined fire breaks will be laid out, with enough room for emergency vehicle access. Designated fire points, with fire extinguishers, within 50m of any tent.	
Trips/falls/etc while moving round tents	Everyone	All leaders are in charge of their own camping area. Each group will have a leader who understands tent layout and will ensure tents are either well spread to allow access, or tight together to ensure no access, in between. Campsite team will encourage good placement of tents. Leaders are expected to brief their own group on safety.	

**General Activities (Fayre, Crafts, etc)**

Hazard	Who Might Be Harmed	Is the Risk Adequately Controlled, or is More Needed	Review and Revision
Fayre	Everyone	Specific inflatables and climbing activities as assessed by contractors. See separate risk assessments	
Crafts	Everyone	Leaders will be in charge/supervising all the activities. Usual risks from using scissors, knives, paper, etc. See specific risk assessment	
Slacklining	Everyone	Slacklines will be set no more than 2ft off the floor. Activity will be supervised. Ground area around slackline will be checked for any obvious objects that may cause injury if fallen upon. See specific risk assessment	
Football/Volley Ball	Participants	Games will be supervised during tournaments. Usual trips and falls expected, pitches will be checked before finalising placement. See specific risk assessment.	
Entertainment Area	Everyone	Area will be supervised by site safety team to help prevent any risk of crowd crush or surge. Team aware of crowd dynamics. See specific risk assessment	Will be monitored by safety team, restrictions on entry if becomes too crowded, Ents manager, Directorate and First Aid Manager hold "Show Stop" rights

**Main Events**

Vehicles moving on site (off the road system)	Everyone	Vehicle use on site will be heavily restricted. Only QM (moving kit), First Aid, Subcontractors, Event Directors and Emergency Services will be allowed to drive a vehicle on the camping area/main arena/events area. Any vehicles authorised will be issued with a pass and asked to travel at walking pace. Movement in the park land should be restricted to hardcore tracks unless authorised by the event management team with an appropriate permit issued to both the vehicle and driver.	Depending on ground conditions, it may be necessary to restrict all vehicle movement.
Trips and falls while moving round the event	Everyone	Site is relatively flat, any obvious holes will be filled if possible, any trailing cables will be marked and rubber ramps utilised to minimise trip hazard	
Getting Lost	Participants	All briefed on event area, boundaries are obvious roads which participants are briefed not to cross, large number of adults in the play area to assist, electronic system registering all participants back in at the end of the event.	If groups are missing after 5:30pm, an appropriate search will be commenced with appropriate escalation
Activities	Everyone	All checkpoints have individual risk assessments.	
Bad weather conditions	Everyone	Correct clothing as stated in the kit list. If too bad remove participants from the event.	Review activities based on forecast on the day.
Tick Bites	Everyone	Low risk of bite, participants advised to wear long clothing to minimise the risk.	Appropriate advice given in pre and post event briefings, First Aid contractor aware of the hazard
A member of the group becomes separated from the rest	Everyone	Each group is instructed to check the number and well being of members in the group on a regular basis. Lost group members must be reported to the nearest check point who will inform Control	
Livestock/Wild Animals	Everyone	Walkers will be reminded to respect livestock/wild animals and close gates where appropriate (the route will not require any groups to enter areas that contain livestock, however this may happen if groups become lost.)	Entrants to follow the Country Code