

# Offline Health & Rifle Form



## Participant Information

Full Name		Postcode	
Address			
Home Phone		Mobile Phone	

## Emergency Contact Information

Contact Name		Relationship	
Contact Number		Alternative Number	

## Dietary & Medical Requirements

Dietary Requirements			
Gender		Date of Birth	
Does the participant have any allergies, special needs, impairments, medication or noteworthy considerations that leaders should be aware of? Due to the adventurous nature of the event please be as accurate as possible. The event, medical staff and its associates are not responsible for any undisclosed requirements.			

I understand that Strategy & Evolution are weekends of activities for members of the Scout and Guide Movements. No responsibility for personal equipment/clothing and effects can be accepted by the organisers. The activities will be run under the rules of the Scout Association and those who are currently members of the Scout or Guide Movement will be covered in the normal way by their Association Insurance.

During the weekends photos and videos will be taken, these will be used to help promote the events, Scouting and Guiding.

I give permission for an Organiser/Leader to sign on my behalf any written form of consent required by the hospital authorities, if the delay required to obtain my signature was considered inadvisable by the Doctor concerned.

I agree that by submitting this form I agree to my data being held in the booking system in accordance with the Privacy Policy and our Terms.

Signature	
-----------	--

# Offline Health & Rifle Form



Participant Name	
------------------	--

## Parent or Guardian's consent

I, being the parent/guardian of the person named above, declare that he/she is not subject to restriction by virtue of Section 21 of the Firearms Act 1968 (which applies only to persons who have served a term of imprisonment or youth custody) and give permission for them to participate in Rifle Shooting

Your Name	
Signature	

## Extracts from the Firearms Act 1968 'Section 21'

1. A person who has been sentenced (to custody for life or) to preventive detention, or to imprisonment or to corrective training for a term of three years or more (or to youth custody (or detention in a young offender institution) for such a term), or who has been sentenced to be detained for such a term in a young offenders institution in Scotland, shall not at any time have a firearm or ammunition in his possession.
2. A person who has been sentenced ..... to imprisonment for a term of three months or more but less than three years (or to youth custody (or detention in a young offender institution) for such a term), or who has been sentenced to be detained for such a term in a detention centre or in a young offenders institution In Scotland, shall not at any time before the expiration of the period of five years from the date of his release have a firearm or ammunition in his possession.

## This means:

Section 21 prohibits the possession of a firearm and ammunition (under any circumstances), by any person who has been convicted of a crime and sentenced to a term of imprisonment (or its equivalent for young person's) of 3 months or more. The prohibition applies in all circumstances, including handling and firing at an approved shooting club or at a clay pigeon shoot where a certificate is not ordinarily required. It also applies to the possession or use of other categories of firearms and ammunition such as AIRGUNS or shot cartridges for which a certificate is not needed.

A sentence of 3 months to 3 years attracts a 5 year prohibition, shorter ones no prohibition but a longer one means a life ban.

## Terms & Conditions

Terms and Conditions - Strategy & Evolution Events

The following Terms and Conditions apply to all bookings made for Strategy & Evolution and by making a booking you are agreeing to and accepting the following

### 1. DEFINITIONS

"Activities" - means those Scouting Activities taking place as part of any event's programme.

"The Events, We" - Strategy & Evolution.

"Leader" - includes the individual and/or party making the booking on behalf of a group or individual.

"Participant" - means any individual and/or individuals using the ticket to attend the event. The Participant may include the Leader where relevant.

### 2. BOOKING PROCEDURE

#### 2.1 Charges and payments

a) When a booking is made, in the first instance, it is regarded as a provisional booking until we receive full payment. Please note, a booking will only be deemed as fully confirmed once the payment received has been cleared.

b) Payments can be made:

- Online via BACS

- By cheque: It is the Leader's responsibility to ensure that the cheque made payable to 'Strategy & Evolution' and that it is sent to and received at the address on the invoice. The booking reference number needs to be indicated on the back of the cheque.

c) Places are sold subject to the organiser's right to alter or vary the programme due to circumstances beyond its reasonable control without being obliged to refund monies. This can include change to publicized activities

#### 2.2 General booking information

a) We reserve the right to cancel bookings which have not been paid for, without notifying the Leader.

b) The Leader is responsible for checking all booking details as mistakes cannot always be rectified later and any required changes are subject to adequate notice and availability.

c) We reserve the right to cancel bookings which we reasonably believe to have been made improperly and/or in breach of POR.

d) It is the responsibility of the Participant to check whether an Event has been cancelled and the date and time of any rearranged Event. If an Event is cancelled or rescheduled, we will use reasonable endeavours to notify Participants of the cancellation. We cannot guarantee that Participants will be informed of such cancellation before the date of the Event. Participants are advised to read any additional information published on the Event website before attending.

e) Whilst every effort is made to honour your booking as it was at time of confirmation, we reserve the right to make changes where necessary. On these occasions we will inform you of any changes as early as possible and allow you the option to cancel the booking without penalty.

f) The organisers reserve the right to refuse admission should there be any breach of the POR.

#### 2.3 Changes and cancellations

a) Any changes to or cancellation of a booking must be confirmed in writing or will not be valid. Cancellation charges might apply to items booked - including catering, campsites and Activities.

b) Refunds can be requested until the 30th April up to the value of 10 percent of payments received. After this date refunds will not be issued.

c) There is no obligation for The Events to provide refunds. Refunds will be considered at the sole discretion of The Events and will be dealt with on an individual basis. Changes to the Event programme are covered in section 2.1.c of these terms and conditions and will not necessarily be considered just cause for a refund in the majority of cases.

### 3. TERMS OF USE

#### 3.1 Use of Site Facilities and Services

a) On arrival a Leader must check in at the admin tent as soon as possible.

b) All groups agree to abide by our Health & Safety and The Scout Association's Child Protection policy. Copies of this information is available on request. It is the Leader's obligation to ensure this is read and understood prior to arrival by all members of their party.

c) Use of the site and facilities is subject to your agreement to follow the "site rules" which includes taking all reasonable steps to minimise disturbance to other participants. It is the Leader's responsibility to ensure that all members of their groups have been informed and understood the event rules.

d) All groups visiting our site agree to follow all relevant statutes, safety announcements and venue regulations whilst attending the Event. Breach of any of these conditions or any unacceptable behaviour likely to cause damage, nuisance, injury or bring The Events into disrepute shall enable the Event organisers to request you leave the Event.

e) We reserve the right to charge groups for any damage caused to equipment caused by members of your group during your stay.

f) All itineraries and programmes are subject to alteration due to weather and/or operational factors. In this event we will inform you as soon as is reasonably possible.

g) All adults working for or on behalf of The Events, whether employee, contractor or volunteer are members of The Events helper team.

h) Stoves, BBQ's, fires and amplified sound equipment may not be used on site at an Event without the written permission of the organisers.

i) The selling of items for either fundraising or profit and/or promotion of other events are not allowed at the Events without written agreement from the organisers.

#### 3.2 Supervision of minors

a) Adults accompanying a group agree to act "in loco parentis" at all times and assume responsibility for all young people (i.e. a person under 18 years of age) in their group. The Events helpers only provide instruction during Activities and must not be relied upon for the supervision of young people unless expressly agreed by them. It is the Leader's responsibility to be aware of this and inform other adults in their group of these requirements.

#### 3.3 Property

All information on this form will be entered by your leader on your behalf into our event management system.

# Offline Health & Rifle Form



a) We do not accept responsibility for the property of Event attendees or helpers. Any items deposited with us or left unattended on the premises are deposited and/or left at the owners risk and without any liability on the part of The Events.

### **3.4 Vehicles on site**

a) Where vehicles are causing an obstruction or are incorrectly parked, We reserve the right to tow such vehicles out of the way without the owner's express permission and will not be liable for any costs and/or damage caused as a result. Where unreasonable damage is caused to the site (including fields) by vehicles, We reserves the right to charge the vehicle owner or driver for such damage.

### **3.5 Promotional and Marketing**

a) At certain times The Events may use photographers and videographers to take pictures/videos for use in our promotional material. Participants should be aware that on occasion they and their group might be photographed, filmed or audibly recorded (in addition to security CCTV systems) as members of the Scout or Guide Associations, for promotional purposes.

b) It is the Participant's responsibility to notify The Events prior to their visit if any members of their group do not want to appear in any such photography. It is advised to notify the Head of Media at the admin tent upon arrival, however it remains the responsibility of the Participant to inform photographers and videographers.

### **3.6 Force Majeure**

a) We shall not be liable for any delay in performing or failure to perform any obligation or alterations and cancellations due to any cause beyond our reasonable control including strikes, lock outs, labour disputes, acts of God, war, riot, civil commotion, terrorism, malicious damage, threats to safety, compliance with any law or governmental order, rule, regulation, or direction, accident, environmental contamination, pandemic, outbreak of disease, breakdown of plant or machinery, fire, flood, storm, difficulty or increased expense in obtaining staff, materials, goods or raw materials in connection with the performance of this agreement.

### **3.7 Insurance and Liability**

a) We have public liability insurance to cover The Events potential liabilities to visitors to The Events and for participants in Activities.

b) Participants should consider whether they wish to obtain other insurances, such as cancellation or personal accident insurance.

### **3.8 Complaints**

a) Where you have a complaint about a service or facility provided by The Events you should contact the Event Manager or Event Coordinator in the first instance to discuss your concerns, using [info@s-e.org.uk](mailto:info@s-e.org.uk).

b) Failing a resolution from the above, formal complaints should be sent in writing to the Event Director at Strategy & Evolution, Cranham Scout Centre, Cranham, Gloucester, GL4 8HP, who will acknowledge receipt of the complaint within 3 working days. The response will include details of any next steps and/or any actions we intend to take.

## Privacy Policy

We are Strategy and Evolution a part of Gloucestershire Scouts. Our address is Cranham Scout Centre, Cranham, Gloucester, GL4 8HP. For the purposes of the Data Protection Act, the Gloucestershire County Scout Council Executive Committee is the data controller.

Strategy & Evolution are committed to protecting and respecting your privacy.

You are a Participant of Strategy & Evolution who enters into a contract with us for services, visits s-e.org.uk (our "site"), or a person who has communicated with us at an event, by phone, email or other means.

This policy together with our [Terms](#) sets out how we use any information we collect from you, or that you provide to us. Participant Data is personal data and some sensitive data as required to ensure your safety and wellbeing at our events.

Please read this policy carefully to understand our views and practices regarding your data and how we will treat it. By visiting our site and/or attending our events, you are accepting and consenting to the practices described in this policy.

### What information do we collect about you?

We collect information about you when you register with us or place an order for products or services. We also collect information when you voluntarily complete health forms, customer surveys, provide feedback and participate in competitions. Website usage information is collected using cookies. Photographs and video are taken at our events.

### How will we use the information about you?

We collect information about you to process your orders, manage your account and, if you agree, to email you about other products and services we think may be of interest to you. We use your information collected from the website to personalise your repeat visits to our website. Strategy & Evolution will not share your information for marketing purposes.

Photographs taken at the events and are used for publicity purposes, this information is processed as a legitimate interest. Photographs and videos are never used with names or combined with any other personal information, they are processed purely for publicity purposes (with the exception of CCTV).

We will use CCTV on site for crime prevention and participant safety purposes.

We may combine the information we receive about you with that from other sources to ensure the safety of everyone attending the events.

### Disclosure of your information

Your Participant Data may be viewed by certain helpers at Strategy & Evolution and Gloucestershire Scouts.

We share some of your information with selected third parties including:

- Suppliers and sub-contractors for the performance of any contract we enter into with you including health information where required.
- Analytics and search engine providers that assist us in the improvement and optimisation of our site.

We may disclose your Participant Data to third parties:

- If we are under a duty to disclose or share Participant Data in order to comply with any legal obligation, or in order to enforce or apply our standard terms and other agreements; or to protect the rights, property, or safety of Strategy & Evolution, our Participants, or others. This includes exchanging information with The Scout Association or GirlGuiding.

### Where we store Participant Data

The data that we collect from you is primarily stored and managed in the UK, but may be transferred to, and stored at, a destination outside the European Economic Area ("EEA").

By submitting your information or attending our events, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy. All information you provide to us is stored on our secure servers. Any payment transactions will be encrypted using TLS technology. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our site, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

Unfortunately, the transmission of information via the Internet is not completely secure. Although we will do our best to protect your information, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

### Retention of your information

We keep information about you and how you used our services and events for 12 months after the event unless there is a specific reason to keep the information for a longer period.

### Access to information & correction

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email or write to us using the details below. We may make a small charge for this service.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

### Failure to provide health form information

You have the right to not supply any information requested however this will result in you being unable to attend our events.

### Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity. For further information visit [www.aboutcookies.org](http://www.aboutcookies.org)

You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However in a few cases some of our website features may not function as a result.

### Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on this web page. This privacy policy was last updated on 29 October 2018.

### Contact

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to [info@s-e.org.uk](mailto:info@s-e.org.uk) or posted to Strategy & Evolution, Cranham Scout Centre, Cranham, Gloucester, GL4 8HP.